



St Leonard's Primary School

Child-Friendly Safeguarding Policy 2024 – 25

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Signed by:

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Feeling Safe and happy at school.

At St-Leonards, we want to make sure that you feel safe, looked after and are happy while you are in and out of school.



This booklet that is known as a “policy”, looks at what we do to make sure you are kept safe, and what you can do when someone is hurting you or hurting someone else.

Sometimes we don’t know if something bad is happening, so you need to tell us.

We can help you by:

- Teaching you what safeguarding is.
- Teaching you what to do if you are worried or scared.
- Making sure you know who you can speak to if you are worried.

If you don’t understand something or have any questions about what you read in this policy, please ask your teacher for help.



What does safeguard mean?

“**Safeguarding**” refers to all the things’ adults do to make sure you are kept safe from any harm.

Safeguarding means that staff will:

- Protect you from all kinds of harm
- Make sure that nothing stops you from being healthy or developing properly.
- Make sure you are looked after at school and where you live.
- Make sure you have the best life chances and grow up to be the best you can be.

We will make sure that the school is a friendly, welcoming and a supportive place to spend time in, making it somewhere you want to be.

We want to make sure that you know who to ask for help, and will plan lessons to help you know how to look after yourself online and in the real world.

Staying safe



If you are worried about something, you can talk to any adult in school that you trust. If you need to talk, we will listen.

We respect you and want to keep you safe, so we will do our best to help you to feel safe and happy. We will also teach you how to spot risks and what you can do to keep yourself safe.

We will always make time to listen and talk if you need us, please remember

- You are important to us.
- It is never your fault if someone is hurting you.
- There is always someone that can help you.
- You will not be in trouble.
- If someone is hurting you, they may be hurting someone else, so it is important that you tell someone to make it stop and know that you will be kept safe.
- Every child has the right to a happy and safe childhood – do not be scared to tell someone if there is something worrying you.



Who to talk to?

It is important that you tell someone you trust if someone is:

- Bullying you.
- Saying things to you that make you feel upset or uncomfortable.
- Touching a private part of your body.
- Hitting or hurting you
- Taking your things.
- Sending unkind messages on the internet or to your phone.

It is important to tell someone as soon as someone starts hurting or harming you, or if it is happening to someone else.

Speaking to someone like your parents, carer or teacher will mean that we can make sure the abuse stops and doesn't happen again.

In every school there are certain members of staff who have a very important role to keep you safe. These staff members are called Designated Safeguarding Leaders. The photos show who our Safeguarding leaders are in our school.



Miss Roberts



Miss Cooke



Mrs Hitchen



Miss Bird



Mrs Callaghan

There are also places outside of school that you can go to for help.
You can call or visit:

- Childline on 0800 11 11 or visit www.childline.org.uk
- NSPCC on 0800 800 5000 or visit www.ncpcc.org.uk
- Kidscape on 020 7730 3300 or visit www.kidscape.org.uk
- Youth Access on 020 8772 9900 or visit www.youthaccess.org.uk





Bullying

Bullying is a type of abuse that takes place when someone tries to hurt another person on purpose for a prolonged period time. People can be bullied in many different ways:

Emotional bullying includes hurting someone's feelings, by leaving them out or bossing them about. Sometimes people use emotional bullying to take advantage of you to get their own way by making threats or making you feel like you have to do something for them.

Physical bullying can include hitting, kicking, biting, shaking, pinching hair pulling or purposely hurting someone.

Verbal bullying can include name calling, insulting someone because how they look, because of their personality or the way they talk because of their accent. People can use verbal bullying to be racist, sexist or homophobic.

Racist bullying is bullying someone because of their race, skin colour, the country they are from or the religion they believe in.

Homophobic bullying means bullying someone because of their sexuality; calling someone gay or lesbian to hurt their feelings would be homophobic.

Sexist bullying is bullying someone because of their gender; bullying someone because they are a boy or a girl would be sexist.

Cyberbullying includes any type of bullying which takes place online or using a mobile phone. Cyberbullies send insulting messages, photographs or share secret information with others to hurt someone's feelings.

Bullying is not always done by one person and can sometimes involve a group of people 'ganging up' on someone – if you ever see someone being bullied, never join in and always tell a trusted adult.





Internet safety

Internet safety is a very important part of keeping children safe at school. We have a lot of safety measures in place to help safeguard you.

There are lots of fun and interesting things you can do on the internet. And it can be a great way to stay in touch with friends. But it's important to understand how to stay safe online.

Sometimes people will try to trick you into clicking dangerous links or sharing things about yourself. Or something you've shared might be used to bully or frighten you.

Tips to stay safe on line

- Think before you post
Don't upload or share anything you wouldn't want your parents, carers, teachers seeing. Once you post something, you lose control of it, especially if someone else screenshots or shares it.
- Don't share personal details
Keep things like your address, phone number, full name, school and date of birth private, and check what people can see in your privacy settings. Remember that people can use small clues like a school logo in a photo to find out a lot about you.
- Watch out for phishing and scams
Phishing is when someone tries to trick you into giving them information, like your password. Never click links from emails or messages that ask you to log in or share your details, even if you think they might be genuine. If you're asked to log into a website, go to the app or site directly instead.
- Think about who you're talking to
There are lots of ways that people try to trick you into trusting them online. Even if you like and trust someone you've met online, never share personal information with them like your address, full name, or where you go to school.
- Never give out your password
You should never give out your password or log-in information. Make sure you pick strong, easy to remember passwords.

The school staff will help you if you are sent unkind messages or if someone on the internet has asked you to do something that has made you feel uncomfortable.





Relationships

Any relationship you have should be positive and make you feel safe, happy and comfortable. A negative relationship might make someone feel scared, confused, worried

and even unsafe.



It is really important that you know the difference between a positive relationship and a negative relationship.

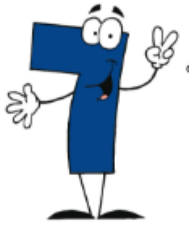
Positive relationships

- You are comfortable around that person.
- You can be honest with that person.
- You can say how you feel and what you are thinking and you listen to each other.
- You feel safe.
- You trust that person.
- You are never pressured to do anything that makes you feel uncomfortable.
- You feel looked after

Negative relationships

- The person might push you, hit you, take your things or break your belongings.
- The person may tell you what to do, what to wear or who you can see.
- You might feel scared – they might say they will hurt you if you don't do what they want.
- The person calls you names, embarrasses you in front of other people and makes you feel small and bad about yourself.
- You feel nervous around them because they get cross easily and you don't know why.
- The person may pressure you to do something that you don't want to do or are not ready for.
- The person might not take no for an answer when you say you don't want to do something and make you feel bad about it.





School buildings and the playground

All school staff will do their best to make sure the building is safe for you to learn in and spend time in.

We will make sure that you know who everyone is in school by asking all visitors to sign in at the office. All visitors will wear a lanyard with their photograph on.

People that staff do not know such as builders, waste collectors or maintenance people will not be allowed to be alone with you and will be accompanied by a member of staff while working on the premises.

If you see someone acting suspiciously or trying to gain access to our school, report this to a teacher straight away.

The playground and woodland walk are checked daily for any hazardous substances or materials that could harm you.

There will always be a member of staff on the playground at playtime to keep you safe.



Let's make St Leonard's a happy place to be!

Developed and agreed on behalf of the children of St Leonard's Primary School by the School council Representatives and Rights Respecting Ambassadors.

